

DECISION NOTICE (11 December 2014)
Published 12 December 2014

This document lists the decisions taken by Cabinet at a meeting held on Thursday, 11 December 2014. The list covers key and non-key decisions. A decision may be implemented with immediate effect, unless it is eligible for call-in as identified below, whereupon a decision will not be implemented until five working days have elapsed.

Agenda Item No	Decision	Reasons for Decision	Any Options Rejected?	Declared Conflict of Interest	Eligible for call in?
A10	<p><u>Discretionary Services Transferred to External Organisations</u></p> <p>Key decision? Yes</p> <p>RESOLVED that:</p> <p>A Grant funding for discretionary services is made available for up to the next three years (2015/16-2017/18) on the basis outlined in paragraph 30 of the report submitted, totalling £261,000 over the period.</p> <p>B Arrangements are entered into (where necessary) to reflect all or any revised grant funding and property holdings/interests.</p> <p>C Delegated authority for the Chief Operating Officer in</p>	<p>Current funding arrangements for the discretionary services cease on 31 March 2015 and new funding arrangements are required for two alternative providers to continue delivery of the services.</p>	None	None	Yes

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	consultation with the Portfolio Holder for Youth and Community as set out in paragraph 29 of the report submitted is approved.				
A11	<p><u>Garage Strategy and Improvement Plan</u></p> <p>Key decision? Yes</p> <p>RESOLVED that:</p> <p>A Cabinet note the increase in investment in Council owned garage stock and approve the revised Garage Strategy and Improvement Plan outlined in Appendix 1 of the report submitted.</p> <p>B Garages let to non-Council housing tenants are transferred (appropriated) to the General Fund.</p>	The Council needs to develop and build on its current garage strategy and provide certainty over the future delivery of its asset management plans, and work packages.	None	None	Yes

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A12	<p><u>Contract Award - Insurance contracts</u></p> <p>Key decision? Yes</p> <p>RESOLVED that:</p> <p>A Cabinet notes the outcome of the insurance tender process as detailed in the (revised) report submitted.</p> <p>B Authority is delegated to the Head of Finance in consultation with Portfolio Holder for Resources to make final contract awards following the outcomes of minor clarifications, which are not expected to materially affect the evaluation.</p> <p>C Lot 2 (Residential Leasehold Buildings Insurance Contract) will be awarded subject to the outcome of the 2nd leaseholder consultation.</p> <p>D The Council notes that Arthur J</p>	<p>A To enable the Council to enter into contracts for insurance service provision in compliance with OJEU and Standing Orders Relating to Contracts and Financial Regulations</p> <p>B With regard to recommendation E, terms have been sought from insurers well in advance of the renewal date to accommodate the Council's budgetary process and tenderers will not hold terms open until that date. In view of this, a mechanism has been included within the ITT to request that terms be held open, subject to a review of claims experience as at 31 January 2015, until 1 April 2015. If the successful tenderers seek to revise terms</p>	None	None	Yes

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	<p>Gallagher & Co. will be retained as insurance brokers for the duration of the Long Term Agreement.</p> <p>E Quoted premiums are subject to review based on claims experience as at 31 January 2015 and any portfolio changes since submission of the ITT. If the Council exercises its right under Instructions to Insurers section 3.5 of the ITT to seek revised terms from unsuccessful tenderers, award of contract is delegated to Head of Finance in consultation with the Portfolio Holder for Resources.</p>	<p>based on updated claims experience, the Council reserves the right to go back to unsuccessful tenderers with the updated claims experience and seek revised terms from them. If these terms prove to be better than the successful tenderers, then the Council reserves the right to change the award of contracts accordingly.</p>			
<p>A13</p>	<p><u>ICT Strategy 2014-16</u></p> <p>Key decision? No</p> <p>RESOLVED that:</p> <p>A The ICT Strategy is approved.</p>	<p>The Councils ICT Strategy is a key policy document which explains how the Council will develop and support a business critical activity over the next three years. It will influence business and investment decisions and will</p>	<p>None</p>	<p>None</p>	<p>Yes</p>

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	<p>B The Data Security Breach Management Policy is approved.</p> <p>C The Corporate Information Security Policy is approved.</p> <p>D The Conditions of Acceptable Use Personal Commitment Statement is approved.</p>	<p>help to support the delivery of efficiencies and changes to working practices across all Council services.</p>			
<p>A14</p>	<p><u>Joint Finance and Performance Report, Quarter 2 2014/15</u></p> <p>Key decision? No</p> <p>RESOLVED that:</p> <p>A Cabinet acknowledges the projected outturn position set out in the appendix to the report submitted for the second quarter (July – September) of 2014/15 as follows:</p> <p>(i) A projected under-spend on controllable budgets of £206,000,</p>	<p>A To ensure that Cabinet reviews performance against the Council's approved General Fund Budget and Corporate Plan for 2014/15.</p> <p>B To obtain Council approval to earmark windfall income (the reimbursement of the Council's start-up costs associated with the Enterprise Zone by SELEP) for the purposes set out in the body of the report.</p>	<p>None</p>	<p>None</p>	<p>No</p>

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	<p>representing -0.31 per cent of the gross General Fund Budget.</p> <p>(ii) A total projected underspend of £346,000 representing -0.52 per cent of the gross General Fund Budget.</p> <p>(iii) The Council performed on target or above target for 40 out of 48 (83 per cent) of performance indicators.</p> <p>B The contribution to a new earmarked reserve (Regeneration and Enterprise Reserve), as set out in paragraph 6 of the report submitted, be recommended to Council.</p>				

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A15	<p><u>Capital Programme Quarter 2 Finance Report</u></p> <p>Key decision? No</p> <p>RESOLVED that Cabinet:</p> <p>A Notes the progress made in the delivery of the Council's Housing and Non-Housing Capital Programmes as at 30 September 2014 detailed as follows:</p> <p>(i) Housing Capital Programme expenditure of £5,133,000 against profiled expenditure of £5,405,000 and the projected outturn for 2014/15 of £24,813,000.</p> <p>(ii) Non-Housing Capital Programme expenditure of £827,000 against profiled expenditure of £788,000 and a projected outturn for 2014/15 of £3,708,000.</p> <p>B Acknowledges the performance</p>	To ensure that Cabinet reviews performance against the Council's approved 2014/15 Housing and Non-Housing Capital Programme.	None	None	No

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	<p>in delivering the capital programmes.</p> <p>C Approves the Housing Capital Programme revised outturn at Quarter 2.</p> <p>D Approves the inclusion of capital business cases in the Non-Housing Capital Programme as detailed in paragraphs 28 – 31 of the report submitted.</p>				
A16	<p><u>Housing Revenue Account, Quarter 2 Finance Report</u></p> <p>Key decision? No</p> <p>RESOLVED that:</p> <p>A The forecast net underspend of £1,300,000 (representing a variance of 2.53% of the total budget) composed of operational variances of £354,000 (0.69%) and non-operational variances of</p>	<p>To ensure performance against the Council's approved 2014/15 Housing Revenue Account is reviewed.</p>	None	None	No

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	<p>£946,000 (1.84%) at 28 September 2014, as identified in Appendix A to the report submitted, are noted.</p> <p>B The forecast balances at 31 March 2015, of £6,000,000 in respect of the Housing Revenue Account and £3,786,000 in respect of the Major Repairs Reserve (as identified in Appendix C to the report submitted) are noted.</p>				
A17	<p><u>Referral from Cabinet Overview Working Group - Local Council Tax Support Scheme 2015/16</u></p> <p>Key decision? Yes</p> <p>RESOLVED that:</p> <p>A It is RECOMMENDED to Full Council that the Local Council Tax Support Scheme for 2015/16, be unchanged from the 2014/15 scheme.</p>	<p>A In accordance with the Welfare Reform Act 2012 and Local Government Finance Act 2012, the Council is required to implement a Local Council Tax Support Scheme annually, and by 31 January 2015 for the forthcoming year.</p> <p>B The Cabinet Overview Working Group considered the Council's</p>	None	None	Yes – Resolution B only.

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	<p>B The proposal to introduce penalties as detailed in paragraph 25 of the report submitted to the Overview Working Group be agreed.</p>	<p>current Council Tax Support Scheme at its meeting on 27 November 2014 and has reached a decision on the most appropriate way forward. It has made a recommendation to the Cabinet.</p>			